**Bangladesh University of Professionals (BUP)**
Faculty of Medical Studies (FMS)
**Certificate Course in Hospital Management**
**Admission Session: September-December 2025**

| 1. | Program Name | : | **Certificate Course in Hospital Management** |
|---|---|---|---|
| 2. | Application Duration | : | **07 July 2025 to 16 August 2025** |
| 3. | Admit Card Issue Date | : | **18 August 2025** |
| 4. | Date, Time & Venue of Viva-Voce | : | **22 August 2025 (Friday), 09.00 AM at BUP Campus, Mirpur Cantt.** |
| 5. | Class Starts | : | 19 September 2025 (0900 hours) |
| 6. | Application Fee | : | **TK. 1100.00 (One thousand One Hundred only-Non refundable)** |
| 7. | Number of Seats | : | 35 |
| 8. | Course Duration | : | 3 Months |
| 9. | Total Credit Hours | : | 3 |
| 10. | Class Timing | : | Friday (9:00 AM to 12:00 PM) |
| 11. | Total Course Fee | : | TK. 20,000.00 (Twenty Thousand only) |
| 12. | Online Admission Link | : | **http://admission.bup.edu.bd** |
| 13. | Eligibility of Application | : | |

- Minimum total 8 points will be required for eligibility as calculated below:

Candidates with GPA/CGPA/Division/Class based result:

| Degree | 3.5 and above | 3 to 3.49 | 2.5 to 2.99 | 2.00 to 2.49 | Division/Class | | Remarks |
|---|---|---|---|---|---|---|---|
| | | | | | 1st | 2nd | GPA/CGPA below 2.50 or 3rd division of any public examination will not be eligible for apply. |
| SSC & HSC (each) | 3 | 2 | 1 | N/A | 3 | 2 | |
| Bachelor (Hons) | 5 | 4 | 3 | 2 | 5 | 4 | |

- Postgraduate Degree holders will be rewarded with 1 (one) additional point.
- Candidates must have Science in SSC & HSC or equivalent Exam to apply for the program.
- Applicants who have taken O-Level Examination must pass at least five (05) subjects (including Mathematics) with a minimum of grade C in each of the subjects.
- Applicants who have taken the A-Level Examination must pass at least two (02) subjects with a minimum of grade C in each of these subjects.
- MBBS, BDS or other Professional Degree in Medical Sciences (Physiotherapy, BSc in Nursing etc) or four-year Undergraduate Degree in Life Sciences, Social Sciences, Business Studies from UGC recognized University.
- Proficiency in oral and written English and basic Mathematics.
- Basic Computer Skills including Microsoft Office and Data Analysis Software Preferred.

14. Weightage:

| | | | |
|---|---|---|---|
| a. | Viva-Voce | - | 75% |
| b. | S.S.C/Equivalent | - | 07% |
| c. | H.S.C/Equivalent | - | 08% |
| d. | Bachelor/Equivalent | - | 10% |

15. Application Processing:

a. Application Processing Fee (Serial number-6) must be deposited online through your preferred Card/Mobile Banking (service charge applicable). Detailed payment procedure is available at "**How to Apply**" link on admission website **admission.bup.edu.bd**

b. Call 01769021856, 01767206230 & 01725817058 for online application submission related information from Sunday to Thursday from 0900 AM to to 1400 PM (Except Government Holidays).

The authority reserves the right to cancel/modify/change any information /instructions given in this advertisement.

**– Dean, FMS, BUP**

*Contact:*
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